**Home Buyers Round Table of Dane County, Inc. (HBRT)**

Board of Director Meeting Minutes

December 12, 2019

**Opening**

The meeting of the Board of Directors for the Home Buyers Round Table of Dane County, Inc. (HBRT) was called to order at 10:00 am, December 12, 2019 at 2300 South Park Street, Madison, WI by Laura Stanfield

**Present**

Trent Halverson, Susan Fischer, Nicole Kane, Paul Sukenik, Laura Stanfield, Ann Raschein, Dave Van Beckum, Tony Gates, Linette Rhodes

Absent – Kevin King

**Approval of Minutes**

Minutes for the November meeting were approved. Motion made by Paul Sukenik, second by Trent Halverson. Motion carried. Linette Rhodes abstained

**Treasurer’s Report**

Nicole reviewed the treasurer’s report for income and expenses for November. No changes since last meeting. Motion made by Ann Raschein, second by Dave Van Beckum. Motion carried.

**Agenda Item**s

**New Business**

Vacant Board Member/Secretary position

Discussed interested candidates for secretary and board member to replace vacant seat by Sara Whitley. Three HBRT members were interested in the board member position, Jill Hauk, Doug Dalsing and Mary Gandolfo. After much discussion, motion made by Paul Sukenik for Mary Gandolfo to fill the vacant board member seat for the remainder of the vacated term, second by Trent Halverson. Motion carried.

Susan Fischer will continue as Secretary until a successor is named.

Additional discussion about others interested in the board of directors and whether to expand the current number of board members. The discussion concluded with the vacant seat filled only and possible additional board members to be determined prior to next election.

Board member liaisons for committees were named:

Education – Laura Stanfield, Dave Van Beckum and Paul Sukenik

Marketing – Trent Halverson

Membership – Linette Rhodes

Sponsorship – Susan Fischer, Nicole Kane and Trent Halverson

Organization Liability Insurance

Laura stated there are three requests for proposals for liability insurance. The proposals will be presented at the January 2020 board meeting.

MOU

The MOU has been signed and agreed upon by HBRT and Movin’ Out. Class dates have been set for 2020. Handout provided with scheduled class dates. Members are encouraged to assist with class set up. January class set up will be Susan Fischer (1/14) and Ann Raschein (1/21).

Additional content experts are needed for Title Insurance and Homeowners Insurance.

**Committee Updates**

Committee signups were held during the general membership meeting to provide the opportunity for all members to be involved with the organization.

Marketing Committee – Looking for chairperson. It was discussed to ask Rick from RASCW to assist with website updates. Laura and Ann are meeting with Rick to work on access and updates.

Education Committee – Movin’ Out will be sending out a doodle poll for 2020 class content experts.

Membership Committee – No report.

Sponsorship Committee – Communications will begin within the next month for sponsorships for 2020. The sponsorship levels remain the same as 2019.

**Adjournment**

Meeting was adjourned at 10:40 am. Motion made by Linette Rhodes, second by Dave Van Beckum. The next Board of Directors meeting will be at 10:00 a.m. on Thursday, January 9, 2020 at 2300 South Park Street, Madison.

Minutes submitted by Susan Fischer