**Home Buyers Round Table of Dane County, Inc. (HBRT)**

Board of Director Meeting Minutes

January 10, 2019

**Opening**

The meeting of the Board of Directors for the Home Buyers Round Table of Dane County, Inc. (HBRT) was called to order at 10:00 a.m. on January 10, 2019 at HBRT, Madison, WI by Sara Whitley.

**Present**

Sara Whitley, Trent Halverson, Jenna Wuthrich, Susan Fischer, Laura Stanfield, Nicole Kane, Kevin King, Paul Sukenik, Ann Raschein

Absent – Tony Gates, Dave Van Beckum

**Approval of Minutes**

Motion for the December meeting were approved. Motion made by Paul Sukenik, second by Nicole Kane. Motion carried.

**Treasurer’s Report**

Nicole reviewed the treasurer’s report for income and expenses for December. Motion made by Kevin King, second by Trent Halverson. Motion carried.

Final budget for 2018 was reviewed and final payment made to Movin Out. All data has been entered into the new Quicken system and all numbers are up to date.

**Agenda Item**s

Review Bylaws

Ad hoc committee created to review and create new proposed bylaws. The committee includes Susan Fischer and Kevin King, with Trent Halverson as Chairperson. Ad hoc committee to return draft proposal to full Board by March 2019.

Review Committee Updates

Calendar of tasks has been updated and is located within the HBRT Dropbox. The calendar has been emailed to all board members for review. Committee chairpersons to review the calendar and update. Sara will send the calendar via email to all committee chairpersons.

Marketing Committee – New committee chairperson – Whitney Biebesheimer, Gateway Mortgage. Link to classes to be posted on home page, if possible. This was a request by Movin Out for easier access for registration. Sara will check with Yvonne on the possible inclusion. Sara will work with Whitney to create pdf for sponsoring companies to present during the home buyer classes.

Education Committee – Discussion about creating cohesiveness between all class presenters and presentations. Discussion to be continued.

Membership Committee – No report.

Sponsorship Committee – Actively recruiting for renewal and new sponsorships for 2019. The sponsorship drive is in full force.

**Adjournment**

Meeting was adjourned at 10:52 a.m. Motion made by Trent Halverson, second by Nicole Kane. The next Board of Directors meeting will be at 10:00 a.m. on Thursday, February 14, 3029 at 2300 S. Park Street, Madison.

Minutes submitted by: Susan Fischer