Home Buyers Round Table of Dane County, Inc. (HBRT)

# Board of Director Meeting Minutes

# October 18, 2018

## Opening

The meeting of the Board of Directors for the Home Buyers Round Table of Dane County, Inc. (HBRT) was called to order at 8:29 a.m. on October 18, 2018 at ReMax Preferred, Monona, WI by Ann Raschein.

## Present

Ann Raschein, Sara Whitley, Tony Gates, Trent Halverson, Dave Van Beckum, Paul Sukenik, Jenna Wuthrich, Susan Fischer.

Absent – Laura Stanfield, Nicole Kane, Kevin King

## Approval of Minutes

Minutes were not reviewed from September meeting.

## Agenda Items

1. MOU – Movin’ Out
	1. Reviewed by attendees. Discussion included review of changes: 13 classes reduced to 11 classes (3 Saturday classes); registration and demographic information to be collected through online registration; contract payments to be made monthly. Paul made a motion to accept the MOU as written, second by Jenna, Motion carried. MOU approved by the BOD 10/18/2018. A statement will be added to the current signed MOU stating board approval.
2. Election of Officers
	1. President – Sara Whitley. Nominated by Paul, second by Ann, Motion carried.
	2. Vice President – Ann Raschein. Nominated by Dave, second by Tony, Motion carried.
	3. Secretary – Susan Fischer. Nominated by self, second by Sara, Motion carried. (Susan abstained from vote).
	4. Treasurer – Nicole Kane. Nominated by Ann, second by Paul, Motion carried.
3. Committee Chairpersons remain as:
	1. Dan Piazza – Scholarship chairperson
	2. Laura Stanfield – Education chairperson
	3. Ellen Bernards – Membership chairperson
	4. Brittany Glassburn – Marketing & Social Media chairperson

**New Business**

Sara to request copies from Movin' Out of the class evaluations for the past year to share with the board members.

Sara to email a copy of the RFP (Request for Proposal) for the education classes to all board members.

Sara to update the Movin’ Out MOU to include the board approval on October 18, 2018 and send copy to Movin’ Out and board members for their records.

HBRT website to be revised and updated to reflect current events. The changes include but not limited to all board meeting minutes uploaded, current list of board members and updated class schedule for 2018-2019.

Sara will email monthly membership agenda to all board members for review prior to the meeting.

Ann will set up the next meeting for all committee chairpersons. Board members are invited to attend. Next meeting is scheduled for Friday, October 26 at 12:00 p.m. at Erin’s Snug Irish Pub.

## Adjournment

Meeting was adjourned at 8:58 a.m. by Ann Raschein. The next Board of Directors meeting will be at 10:00 am on Thursday, November 13, 2018 at 2300 S. Park Street, Madison.

| Minutes submitted by: | Susan Fischer |
| --- | --- |
|  |  |